

**Project Status Report**



**Project Name:** Project A5MMS

**Department:** School of Computing and Information Technology

**Focus Area:** HR and Payroll System

**Product/Process:** HR and Payroll System



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Carlucenne Lopez | Project Manager / System Developer |
| Jayson Naperi | System Analyst / Developer |
| Earl Jerome Rocero | System Designer / Documenter |
| Georgette Dela Cuesta | Quality Assurance |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 1.0 | 01/14/17 | Georgette Dela Cuesta | SYSADD Documentation on GitHub |
| 1.0 | 01/15/17 | Carlucenne Lopez | Draft of Vision and Scope Document Created |
| 1.0 | 01/22/17 | Earl Jerome Rocero | Activity List Created |
| 1.0 | 01/25/17 | Georgette Dela Cuesta | Work Breakdown Structure Created |
| 1.0 | 01/25/17 | Jayson Naperi | Gantt Chart Created |
| 1.0 | 02/01/17 | Earl Jerome Rocero | Estimates Created |
| 1.0 | 02/01/17 | Jayson Naperi | Analysis of updated diagrams |
| 1.0 | 02/01/17 | Carlucenne Lopez | Start System Development |
| 1.0 | 02/09 | Carlucenne Lopez | Front End Home Page  Front End Employee Log In Page |
| 1.0 | 02/14/17 | Carlucenne Lopez | Back End Admin Log In Page  Back End Admin CRUD DATA |

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# PROJECT STATUS REPORT PURPOSE

Project Status Report is a document for the formality of every reports that was created by the team that will serve as a guide for the clients, panelist and professors regarding in the project.



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

The project status report details are focusing on milestone deliverables that the team working on.

* Status of the project
  + The team started working in the front end and back end development and designing. Also the interaction of the database to the system.

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| Project A5MMS | | |
| Prepared By:  Carlucenne Lopez | Date:  **02/13/17** | Reporting Period:  02/08/1 7 to 02/13/17 |
| Project Overall Status:  The team developed the frontend and backend development also the designing of the system. | | |
| Project Summary:  The system has the interaction to the database in creating, viewing, updating and deleting data. | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Front End Designing | 02/13/17 | 50% | On Schedule | | * Back End Designing | 02/13/17 | 50% | On Schedule | | * Back End CRUD | 02/13/17 | 70% | On Schedule | | | |
| **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Front End Designing | 02/13/17 | 80% | On Schedule | | * Back End Designing | 02/13/17 | 70% | On Schedule | | * Back End CRUD | 02/13/17 | 80% | On Schedule | | | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | | Knowledge in the web framework used to develop the system may be the cause of delay in finishing the system on time. | Learning about the framework is a success to the systems project. | | | |
| **Project** **Budget/Financial Status**   |  |  |  |  | | --- | --- | --- | --- | | **Budget Item** | **Planned Budget** | **Actual Cost** | **Variance/Explanation** | |  |  |  |  | | | |
| **Project Risk Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk and Description** | **Risk Chance** | **Risk Impact** | **Risk Priority** | **Change from Last Review** | | N/A | N/A | N/A | N/A | N/A | | | |
| **Project Issue Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Issue and Description** | **Project Impact** | **Target Due Date** | **Issue Status** | **Issue Resolution** | | Knowledge regarding on the web framework used in systems development. | HIGH | 02/15/17 | Closed | The team decided to use pure development instead of using a framework. | | | |
| **Project Recommendations**   |  | | --- | | The team’s skills or comfort zone must be followed in regards of the system development. Also the team should always in line with their diagrams in developing the system. | | | |
| **Objectives for Next Project Status Review**   |  | | --- | | Start with the pure PHP development (full stack development) and continue the system development starting with the HR module. | | | |
| **Related Project Information**   |  | | --- | | N/A | | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by** Carlucenne Lopez

Project Manager

**Approved by** JOSE QUESADA

Project Advisor

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Client Sponsor



# APPENDICES

## Document Guidelines

## Project Status Report Sections Omitted

